

Santa's Senior Center Corporation, Inc.
Board of Directors Meeting Minutes
March 13, 2024

Our Mission is to create inviting enjoyable programs that encourage older adults to use their skills, develop their potential, and continue involvement in the community.

Call to Order: President, Joseph Gelinas

Present:

Sharon Corbett

Joe Gelinas

Rochelle Renner

Cora Williams

Judi Hasting

Others Present:

Jana Howard

Ruthie Sevy

Greg Corbett

Goldie Southwood

Barb Sevier

Diane Jewkes

Absence/Excused:

Candi Clarke Excused

Lamie Ellsworth Excused

Agenda approved – Minutes from March 10, 2024

Minutes from Jan 10, 2024 meeting - Approved

Officer Reports:

Treasurer-Rochelle Renner - Report as filed.

President- Joseph Gelinas Reported under Maintenance

Vice President- Lamie Ellsworth None

Secretary- Sharon Corbett

Volunteer hours – Jan 125.50

Feb 124.25

Committee Reports/Updates:

Gift Shop-Goldie Southwood-As printed. Gross Sales Jan \$368.00 & Feb \$160.70

As printed. Where were told that the (28 + 340) the first amount Administrative fees and center self sales by Jana H

Gaming-Barbara Sevier- Account Balance \$38,656.95

Gave a copy of the policy recommendations to all board members for review and discussion. Vote on the updates at the April board meeting.

All members were asked to contact David Lambert for Charitable Gaming legislation changes

New rules pending at State do not bring in normal gambling proceeds being distributed to the non-profits. These agencies would lose the current funding that we get through Emerald Isle pull tabs. It was suggested that we send a postcard or write to the State Representative on this matter.

Barb S, checking with Mr. Lambert to see if they have a blank form letter to give to our members at the luncheon on Wednesday 20, 2024.

Barb was asked to see if Gaming could cover the Sewer line expense. She will check to see if this is a billable expense. The bid would need to be in writing as she has a specific amount of money to spend and ask for an extension for spending it.

Kitchen-James Hunter- Income = Jan \$335.00 & Feb. \$631.00

As Printed

Budget Committee - Rochelle Renner –

Budget working on making past spread sheets match the new quick books.

Administration-Jana Howard -

Completed and submitted the insurance paperwork. The Fuel grant we have received in the past has new filing procedures. An application must be completed, it is not guaranteed we will continue to receive this funding.

The SSC ink pen expense was a first as it had been donated for the initial purchase to the center. The current order of 700 pens which also included and additional promotional items; a table cover with SSC logo to use at our events.

Membership renewal and registration is up to 71%.

FYI our Web/WIFI contract will be going up from the promotional offer to the renewal price for a 3-year contract of \$575, plus \$90 for back up protection, in 2025. (less than \$19 per month).

The Secretary Computer has been updated. It still needs to have a reset completed.

Audit Committee Meets every 3 months per Jo Small dates to be set

Maintenance Committee – Gregory Corbett

If you find a problem that is not major, please write it down and place it in the Maintenance folder on the wall and the committee will review it that month.

Joe G brought up the steaming for the drainage/sewer pipes (\$980.) This had to be done to thaw out the sewer line. The drainpipe seems to have separated from the standpipe, allowing gravel to fill the inside. A temporary fix was completed, it will need to be cleaned/steamed again prior to the luncheon on 3-30-24 to prevent it from freezing again. The cost for this second steaming/thaw has not been quoted. It will however need to be completed.

Alaska Drilling has been contacted and will come out to do an assessment and bid to repair the drain line. This maintenance item cannot be done until summer when the ground is thawed. Alaska Drilling will provide a written bid for the job. We will have to cut out the asphalt, rent the equipment and remove the cut-out section. The hole will need to be repaired and patched (concrete) to fix the hole we have made.

Holiday Park will come out and assess the air handling system once the weather warms up and they can safely get onto the roof.

New Business:

Santa Senior Calendar

Jana & Ruthie S have volunteered to get a 1-year calendar together so we can see what events are happening in each month throughout the upcoming year.

North Pole High School request for donation

Sharon C Made a motion to donate \$100 dollars to the NPHS Graduation class of 2024

Was seconded by Cora W

Discussion: could gaming pay for it, but because it was for Prom, they would rather donate for the graduation bash. Monies will come out of normal expenses.

Approved

Sewer line was discussed under maintenance.

North Pole Visitor Guide advertisement (not the Book advertisement) by former president was an unexpected expense of \$400.

It was decided to make a line item in our budget for this as an operational expense as it does bring people into the gift shop. Motion was made by Cora W and seconded by Sharon C. Was approved

New Bingo hours

Ruthie suggested moving the Bingo hours to 11 am to 3 pm. This allows for more member participation at the monthly event. The motion was made by Cora W. to move the hours of Binge year-round May to September to 11 am to 3 pm on the first Saturday of each month.

Seconded by Sharon C. Approved

It has been noted that the SSC Secretary will be updating the standing rule page, Sharon and Jana will set a time to complete this update.

Ruthie S requested to hold a fund-raising Breakfast on Saturday 27 April, from 8 am to 1030 am

The motion to Approve Ruthies Fund Raising Breakfast for April 27, 2024, from 8 am to 1030 am. was made by Sharon C and seconded by Cora W.

Discussion:

Group Suggestion for advertising is the Saturday am talk show, flyers (which Jana makes up for all events) will be included in the newsletter, on our website, sandwich board, and face book.

She was asked if she would need additional funding up front? She will assess and report back to the board on this issue.

There will be a bake sale on May 7th to support the day of voting.

Member/Visitors Comment:

Jana H: 1 on Goldie report the first amount was Administrative fees and center sales.

2 low meal sales due to freezing weather

3 A church Group has reached out to the center to provide 2 hours of volunteer assistance in what we may need help getting done. Suggestions were washing down the tables, windows, sidewalks. An SSC member will be needed to supervise, on April 13, 2024. Greg & Sharon C have volunteered to do it and they will contact them for more information.

Diane J.: asked about yearend figures, income and expenses and when will we see and annual budget??

Could heat tape be put on the pipe? But that would make our electricity bill go up.

Gaming (the legislature is only in session 90 days (about 3 months) this gaming needs to be address ASAP or we will be SOL with 85 nonprofits not getting our share if it goes to normal gaming.

Sharron H: Wants us all to write to our legislature, to protect our gaming for nonprofits.

Ruthie S: Wanted to tell the Secretaries that she did not complete the roll call before the meeting began. The president concluded there was a quorum, just a learning curve.

The next Board Meeting will be held on April 10, 2024 at 1:00pm.

Meeting adjourned @ 2:47pm by President Joseph Gelinias

Prepared by SSC Secretary- Sharon Corbett